Noodletools and Gale Group Instructions

**Getting to Gale Group**

From School:

1. Go to CHS homepage.

2. Click on **Academics**.

3. Click on **Media Center**.

4. Click on **Research**

5. Click on **Gale Group**.

6. Click on **Opposing Viewpoints in Context** or **Global Issues in Context**.

From Home:

1. http://infotrac.galegroup.com/itweb/cary81451 Password: imps

You can either search for your topic or click on browse issues. You will see many different types of resources available for your topic. Each article qualifies as a different source. Remember, you only need three sources in your project; however, it would be wise to find more than three sources!

**Creating a Source in Noodletools**

Once you find a source that you would like to use, your first step is to create a source in Noodletools.

1. Click on **Bibliography** (this will automatically connect your card to its proper source).

2. Choose the appropriate type of source [for all of your sources, you will choose Electronic/Online Database].

3. Then choose the appropriate type of online source (newspaper, magazine, etc.)

4. Scroll to the bottom of your article. There is source information already given to you. Copy what is beneath, “**Source Citation**.” On Noodletools, click “**Copy & Paste Citation**.” Paste your copied citation in the box that says “**Manual citation**.” Click “Submit.

**Taking Notes in Noodletools**

1. Click on Bibliography

2. Find the source you would like to create a notecard for

3. Click on “**New Notecard**”

4. Include a direct quote [something you copy and paste directly from the article].

5. Include a paraphrase [where you put the information into your own words].

Remember, you only need ten notecards for the minimum for this project; however, it is recommended that you go well beyond the minimum!